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ADMINISTRATIVE - INTERNAL USE ONLY

5:29 PM -- 6 January 1988

**STAT** 

Note To:
From:
Subject: Rebooting Trouffers and Other Complaints

Hi Bill,

I have to admit that I never heard of "rebooting trouffers" until today, but I have to send you this complaint note on that subject. OL/NBPO monitors claim that OIT contractors aren't rebooting the trouffers as promised several months ago....

What that means in English, as I understand it, is that your conduit contractor (New Spectrum??) is removing the air return ducts (trouffers) from lighting panels on the Ground, 1st, and 2nd floor NHB areas, and they are not replacing (rebooting) them. This was an issue several months ago, and C/NBPCD/OIT agreed that the OIT conduit contractor would leave things exactly as it found them. OL's NBPO construction monitors have told us that your contractor is NOT replacing the air return ducting in the 1st and 2nd floor OIT computer center areas. Further, in the not-yet-accepted Ground floor OP and OS space, NBPO says your contractor is re-routing the conduit in such a way that the ducting may not be replacable at all. If this is so, and if the ducting is not replaced as orignally built, we will have serious HVAC balancing problems in NHB.

Can I ask you to check into this and get back to me fairly quickly?

Thanks, Jim